



JOB POSTING

Job Title: Financial Analyst
Location: British Columbia Office – Terra Nova Village
Reports to: Managing Director, British Columbia

Summary:

The primary function of the Financial Analyst is to provide support to the Managing Director and leasing team by preparing internal acquisition/disposition analysis, pro-forma and other types of financial analyses for decision making purposes.

Primary Responsibilities:

- Assemble pre-acquisition information packages which includes financial underwriting of the property, obtaining demographic information and conducting competitive market research for the market or trade area surrounding the property;
- Conduct financial and asset due diligence for existing shopping centres and Greenfield and Brownfield lands;
- Coordinate with consultants, lenders, brokers and vendors throughout due diligence process;
- Complete closing activities including reconciliation of statement of adjustments, estoppel verification and insurance coverage coordination;
- Develop and maintain proforma financial models for the redevelopment of existing shopping centres;
- Other duties as required.

B. Knowledge, Experience & Skills

Required level of education and job-related of experience:

- Business Degree University graduate of Commerce/Business Administration, preferably majoring in Finance with at least 3 years experience.
- Sound knowledge of real estate valuation and practices and construction costs.

Specific Skills:

- Sound financial modeling skills and a solid understanding of such finance concepts as IRR, DCF and NPV
- Strong analytical and problem solving skills
- Proficient in MS Office (Word, Excel, Outlook)
- Excellent organizational and communication skills
- Ability to work within tight deadlines in a fast paced environment juggling competing priorities and multitask
- Excellent attention to detail and sound judgment
- Works well under pressure
- Basic accounting knowledge

Excellent compensation commensurate with experience and full benefit package.

Please apply to human.resources@firstcapitalrealty.ca