

JOB POSTING

JOB TITLE: SENIOR CORPORATE ACCOUNTANT

LOCATION: TORONTO, ON

REPORTS TO: DIRECTOR, FINANCIAL REPORTING

POSTING DATE: APRIL 23, 2014

SUMMARY:

This position is responsible for participating in the preparation and review of all external financial reporting and internal management reporting with participation and support from corporate accounting functions. This role will develop an understanding of operations, accounting policies and impacts on external and internal reporting.

PRIMARY RESPONSIBILITIES:

- Participate in the completion of timely, accurate, quarterly and annual publicly filed consolidated financial reporting
- Assist in the delivery and review of monthly and quarterly internal consolidated financial reporting
- Complete primary review of WebFilings master file, and preparation of the detailed support binder for quarter-end disclosures;
- Assist with accounting research and issue resolution to determine the accounting and disclosure implications of significant transactions as well as the implementation thereof
- Ensure the application of IFRS and ASPE technical accounting is done according to company policy
- Support in the co-ordination of external audit
- Complete accounting entries related to: loans receivable, marketable securities, noncash compensation as well as for other Corporate accounting, including elimination transactions
- Participate in initiatives, including automation, process improvement and staff development to build efficient and effective accounting processes that support the Company's information reporting requirements and operation of the business;
- Participate in appropriate cross-training, documentation and resources for key tasks, reports and processes
- Provide support as back up for majority shareholder investment company accounting and reporting
- Prepare legal entity financial statements for subsidiary companies for compliance and tax reporting.
- Complete other internal and external reporting projects and ad-hoc analysis as required



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KNOWLEDGE, EXPERIENCE & SKILLS:

Required level of education and job-related of experience:

- Chartered Professional Accountant designation (or equivalent)
- 3-5 years practical experience with publicly-listed entities, preferably with commercial real estate
- Proficiency in Microsoft Office Suite, including advanced Excel functionality knowledge
- Skill in examining, developing, reengineering, and recommending accounting policies, processes and procedures
- Strong analytical and problem solving skills and experience in interpreting financial results
- Thorough knowledge and experience with IFRS
- Strong written and verbal communication skills.

Excellent compensation commensurate with experience and full benefit package. Please apply to recruiter@firstcapitalrealty.ca